



<https://tobolainc.com/job/program-manager-kent-sussex-full-time/>

Program Manager

Description

TOBOLA Health Care Services Inc. is seeking a Group Home **Program Manager** to oversee the delivery of residential services for people with intellectual and developmental disabilities in a single-home setting.

The focus of a Program Manager:

- achieve independence, growth, and happiness through high quality, creative services for the people in the home
- supervise Direct Support Professionals (DSP) of the home
- adhere to regulations, enforcing policies and procedures

Responsibilities

Essential Responsibilities of a Group Home Program Manager:

- Supervise all aspects of programs to ensure the health, safety, welfare, and personal development of individuals
- Oversee service and planning for individuals. Ensuring that the outcomes in their individual support plans are implemented
- Oversee the development of the home's employees
- Ensure that regular meetings are held relating to care of the individuals, including, but not limited to, monthly employee meetings at the home and treatment team meetings
- Represent **TOBOLA Health Care Services Inc.** with individuals from the community, parents, and other human service agencies
- Work up to **40 hours** per week of direct care

Qualifications

Experience:

- A Group Home Program Manager should have at least 2 years of experience working with individuals with intellectual / developmental disabilities
- Supervisory experience preferred
- Experience with Chapters 3800 or 6400 regulations

Education: Associate's degree or higher

Competencies:

- Caring approach to individuals
- Professional demeanor/attitude/presentation
- Committed to health and safety and accurate, high quality work
- Models the behavior expected of employees
- Encourages others and recognizes contributions
- Good listener
- Creates a community spirit
- Able to plan, organize and direct the work of others

Hiring organization

Tobola Health Care Services Inc.

Employment Type

Full-Time

Industry

Health care

Job Location

Kent/Sussex County, Delaware, USA

Working Hours

9:00AM – 5:00PM

Date posted

July 8, 2020

Job Benefits**Compensation:**

- Competitive salary
- Comprehensive benefits package
- Medical benefits